

South Hams Overview and Scrutiny Panel



Title:	Agenda												
Date:	Thursday, 28th June, 2018												
Time:	10.00 am												
Venue:	Cary Room - Follaton House												
Full Members:	<p style="text-align: center;">Chairman Cllr Saltern Vice Chairman Cllr Smerdon</p> <p><i>Members:</i></p> <table><tr><td>Cllr Baldry</td><td>Cllr Hicks</td></tr><tr><td>Cllr Birch</td><td>Cllr Huntley</td></tr><tr><td>Cllr Blackler</td><td>Cllr May</td></tr><tr><td>Cllr Cane</td><td>Cllr Pennington</td></tr><tr><td>Cllr Green</td><td>Cllr Pringle</td></tr><tr><td>Cllr Hawkins</td><td></td></tr></table>	Cllr Baldry	Cllr Hicks	Cllr Birch	Cllr Huntley	Cllr Blackler	Cllr May	Cllr Cane	Cllr Pennington	Cllr Green	Cllr Pringle	Cllr Hawkins	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
Committee administrator:	Member.Services@swdevon.gov.uk												

- 1. Apologies for Absence**
- 2. Minutes** **1 - 12**

to approve as a correct record and authorise the Chairman to sign the minutes of the Panel held on 3 May 2018;
- 3. Urgent Business**

brought forward at the discretion of the Chairman;
- 4. Division of Agenda**

to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
- 5. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting;
- 6. Public Forum** **13 - 14**

A period of up to 15 minutes is available to deal with issues raised by the public;
- 7. Draft Executive Forward Plan** **15 - 40**

Note: If any Member seeks further clarity, or wishes to raise issues regarding any future Executive agenda item, please contact Member Services before **5.00pm on Monday 25 June 2018** to ensure that the lead Executive Member(s) and lead officer(s) are aware of this request in advance of the meeting.

(NB. the Panel has already requested the following item to be raised at this meeting):

(a) Homelessness Strategy Action Plan 2018/19
- 8. Civica/IT: Lessons Learnt** **41 - 48**
- 9. ICT Resilience Update** **49 - 52**
- 10. Neighbourhood Planning: Support to Groups - Verbal Update**
- 11. Review and Effectiveness of Car Parking Equipment - Verbal Update**

12. Update Report on Food Safety Audit Action Plan	53 - 98
13. Overview and Scrutiny: Draft Annual Report 2017/18	99 - 126
14. Task and Finish Group Updates (if any):	
(a) Drug and Alcohol Abuse; and	
(b) Review of Approach to Partnership Support – Proposal.	
15. Actions Arising / Decisions Log	127 - 130
16. Draft Annual Work Programme	131 - 132
to consider items for programming on to the annual work programme of the Panel, whilst having regard to the resources available, time constraints of Members and the interests of the local community.	